

AGENDA FOR  
BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING

Elkhart Community Schools  
Elkhart, Indiana

October 22, 2013

CALENDAR

Oct	22	5:30 p.m.	Public Work Session, Cleveland Elementary School
Oct	22	immediately following	Executive Session, Cleveland Elementary School
Oct	22	7:00 p.m.	Regular Board Meeting, Cleveland Elementary School
Nov	12	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Nov	19	7:00 a.m.	Public Work Session, Monger
Nov	26	7:00 p.m.	Regular Board Meeting, Pinewood Elementary School

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- A. CALL TO ORDER
- B. PRESENTATION OF COLORS  
Girl Scout Troop 00062  
Leaders Jenni Sharp and Jamie McMullen
- C. INVITATION TO SPEAK PROTOCOL
- D. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
- E. CLEVELAND BUILDING REPORT  
Martha Strickler – Principal
- F. ENERGY EDUCATION REPORT
- G. SPECIAL PRESENTATION  
Tony England, Director of Student Services  
Alternative Services
- H. GIFT ACCEPTANCE - The administration recommends the Board accept with appreciation recent donations made to the Elkhart Community Schools.
- I. MINUTES - October 8, 2013 – Public Work Session  
October 8, 2013 – Regular Board Meeting  
October 15, 2013 – Public Work Session
- J. TREASURER'S REPORT  
Consideration of Claims  
Financial Report

Extra Curricular Purchase

K. UNFINISHED BUSINESS

Board Policy IKEA – The administration presents proposed revisions to Board Policy IKEA, Transfer of Credit, as initially presented at the October 8<sup>th</sup> Board meeting.

Board Policy IKF - The administration presents proposed revisions to Board Policy IKF, Graduation Requirements, as initially presented at the October 8<sup>th</sup> Board meeting.

L. NEW BUSINESS

Grant Application – The administration seeks Board approval for submission of a grant to the Pet in the Classroom.

Grant Application - The administration seeks Board approval for submission of a grant to the Elkhart Municipal Band Foundation.

Grant Application - The administration seeks Board approval for submission of a grant to the Title II for FFY 2013.

Overnight Trip Request - The administration seeks Board approval of overnight trip request.

M. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

N. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

O. ADJOURNMENT

ELKHART COMMUNITY SCHOOLS  
Elkhart, Indiana

Oct. 22, 2013

(Date)

TO: Board of School Trustees

FROM: Dr. Robert Haworth, Superintendent of Schools

SUBJECT: Profile of Cleveland Elementary  
(Name of School)

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Number of Staff: 2 Administrators 39 Certified Staff 25 Classified Staff

Enrollment: 656 Total 66.77 %White 9.91 %Black 10.98 %Hispanic 1.83 %Asian 0 %Amer. Indian 10.52 %Multi Racial 0 %Pacf. Island /Hawaiian 9/13/2013 As of Date

Previous Year Stability Rate: 77%  
Stability percentage is calculated by dividing the number of students who attended one school all year by the number of students who attended at any point.

Parent Involvement: 30%  
% of Families Represented in PTA/PTO

Special Education:

1 Intense Intervention Classroom; 2 Mild Intervention teachers; 12% of our student body receives special education services including speech and language students

% on Free Lunches: 46.2% % with Reduced Lunches: 9.3%

Breakfast Program: 271  
Average Daily Participation

Before & After School Child Care: approx. 55 am participation approx. 25 pm participation

- Special Programs
  - Special curriculum features
  - Awards/honors
- Cluster classrooms; PEP in grades 2-5; along with district curriculum, PEP high ability curriculum for PEP students; we implement BURST reading intervention in grades K-2, Wilson reading for students in grades 2-6, Minds in Motion; "A" school recognition by state in 2011-2012

Attachments: School Improvement Plan Information, Standardized Test Profile, and Staffing/Class Size Report

**CLEVELAND MATH ACTION PLAN 2013-14**

<b>GOAL (SUMMATIVE GOALS)</b>	
By spring 2014 85% students in grades 3-6 will score proficient in Math as measured by ISTEP+	
<ul style="list-style-type: none"> <li>• By spring 2015 90%</li> <li>• By spring 2016 95%</li> <li>• By spring 2017 100%</li> </ul>	
To meet the state requirements for growth for the bottom 25% of students so that Cleveland scores in the "A" category.	
<b>BENCHMARKS (FORMATIVE GOALS)</b>	
All students in grades K-2 will achieve the benchmarks set by MCLASS for each individual grade level.	
All students in grades 3-6 will achieve 65% of the items correct on the ACUITY standards each quarter.	

<b>Teacher Action Steps</b>	<b>Professional Development</b>	<b>Evidence of Impact</b>
Implement EDM daily – 4 days per week <ul style="list-style-type: none"> <li>▪ K-45 minutes</li> <li>▪ 1-6 75 minutes</li> </ul>	Summer training 2013	
Implement daily math review – 10 minutes within the 75 min. math period	Summer training 2013	
Implement problem solving weekly – K-6	Summer training 2013	
<b>LOW/HIGH ACHIEVERS:</b> Provide low-performing students 30-minute Remediation or Enrichment during the Success period daily as indicated by data		MCLASS ACUITY
<b>HIGH ACHIEVERS (PEP)</b> Provide Trailblazers (2-5) curriculum Provide Connected Math (6) curriculum		Trailblazer Midterm and Year End Test

10/2/13

**CLEVELAND ENGLISH LANGUAGE ARTS  
READING ACTION PLAN 2013-14**

GOAL (SUMMATIVE GOALS)	BENCHMARKS (FORMATIVE GOALS)	Teacher Action Steps	Professional Development	Evidence of Implementation	Evidence of Impact
<p>By spring 2014: 80% of students in grades K-2 will read at or above grade level as measured by end-of-year MCLASS TRC. 80% students in grades 3-6 will score proficient as measured by ISTEP+</p> <ul style="list-style-type: none"> <li>• By spring 2015 85%</li> <li>• By spring 2016 90%</li> <li>• By spring 2017 100%</li> </ul> <p>Meet state growth requirements for the bottom 25% of students so that Cleveland scores in the "A" category.</p>	<p><b>GENERAL - READING</b> Provide all students 90 minutes daily reading period following the district instruction calendar with fidelity.</p> <p>K-3 still has a 90-minute uninterrupted reading block.</p> <p>Increase Benchmarks for TRC - KG- C 1<sup>st</sup> - I 2<sup>nd</sup> - L</p> <p>Monthly Learning Log meetings will focus on data, standards and instructional strategies.</p> <p><b>GENERAL - WRITING</b> Follow writing focus calendar. Produce a product at the end of each grading period. Use teacher-created rubrics to score products. Teach writing process 3-5 days a week for 30-45 min.</p> <p>Incorporate cross-curriculum writing daily.</p> <p><b>GENERAL: TIER 2</b> Provide all students with a 30-minute Success period daily.</p>	<p>Learning log data and minutes</p> <p>Each grade level collaboratively score samples from each classroom</p> <p>Writing committee will develop guidelines to share with teachers.</p> <p>Provide training and collaboration time for IAs</p>	<p>Professional Development</p>	<p>Evidence of Impact</p> <p>DIBELS/TRC ACUITY</p> <p>Building Grade Level Window Assessments monthly</p> <p>Window Assessments BURST</p>	

10/2/13

<p><b>LOW ACHIEVERS: TIER 2</b> Provide students who are reading below grade level with a 30-minute Success period daily.</p> <p>Progress monitor Intensive and Strategic level students according to the DIBELS guidelines. K-2</p> <p>Provide an additional 30 minute BURST period for students according to BURST/MCLASS data (K-2)</p> <p>Wilson Reading with K-2</p>		Learning log data and minutes	
<p><b>LOW ACHIEVERS: TIER 3</b> Provide students who are reading far below grade level additional instruction and ENL Level 1-4 for support daily in small group or pull-out.</p>		Special Ed. and ENL staff	DIBELS/TRC
<p><b>LOW ACHIEVERS</b> Refer students who are not making progress to the GEI team for additional interventions.</p>		Monitor GEI plans	Progress Monitoring data
<p><b>HIGH ABILITY (PEP)</b> Provide high ability students a challenging district-created and William and Mary reading curriculum.</p>			MCLASS ACUITY
<p><b>HIGH ACHIEVERS:</b> Provide students who are reading above grade level with 30-minutes of Enrichment during the Success period daily.</p>			MCLASS ACUITY
<p>Provide Cluster classroom grouping for high achievers.</p>			
<p><b>CULTURAL COMPETENCY</b> Treat all students with respect and sensitivity; recognizing differences.</p>	Review MOVE 2 STAND program with the staff and students	Lanyard respect card <b>MOVE 2 STAND</b> program – 4through 6	Discipline data Tier 2 interventions
<p>Identify students who need intense interventions through BIT.</p> <p><b>CULTURAL COMPETENCY</b> Build relationships, trust and community with each student starting with greeting and conversation during breakfast program</p>	Review silent mentor process with teachers.	Weekly PBS lessons  Sign up sheet of teachers.	Discipline data  Achievement data
<p>Provide silent mentors to targeted students who need more positive attention in addition to their classroom teacher with <i>ALL teachers participating.</i></p> <p><i>In PBS lessons, include information about different cultures so we understand our students better. Teach PBS 40 minutes per week. Can be divided into smaller segments throughout week.</i></p>			

10/2/13

<p><b>PARENT COMMUNICATION</b> At the fall parent conferences, explain the reading assessment scores (K-6) and ISTEP scores (3-6) plus activities for home.</p> <p>Send a letter to parents after each K-3 benchmark assessment to define the child's reading level/performance. Include activities the parents can do at home to support reading growth.</p>	<p>Investigate technology sources to use in communicating with parents.</p>	<p>Parent Survey – showed parents want more timely information from the teacher.</p>	<p>Parent Survey</p>
<p><b>PARENT INVOLVEMENT</b></p> <ul style="list-style-type: none"> <li>• Parent school leadership team             <ul style="list-style-type: none"> <li>◦ Science night</li> <li>◦ 3rd grade movie night - connect to a book and parent support.</li> </ul> </li> <li>• PTO events</li> <li>• Back-to School night</li> <li>• Provide parent Academic Success nights to help parents learn ways to support their child's reading progress at home.</li> <li>• All pro dads</li> <li>• Muffins for Moms</li> <li>• "3 FOR ME" program incentive program to motivate parents to volunteer.</li> <li>• All teachers will make a positive contact with each parent at the beginning of the year.</li> <li>• Hold parent coffees throughout the community.</li> </ul>			<p>Number of parents involved</p>
<p><b>TECHNOLOGY</b></p> <ul style="list-style-type: none"> <li>• Weekly computer classes with an instructional para in lab</li> <li>• Mobile computer stations</li> <li>• Interactive Whiteboards (3-6)</li> <li>• ACUIITY tutorials</li> <li>• <b>RAZ KIDS</b></li> <li>• <b>Journeys Think Central</b></li> <li>• Learning Connection – Read On!</li> <li>• <b>Teacher resource websites</b></li> <li>• Schedule weekly computer classes to meet State Standard expectation</li> <li>• Brain Pop (3-6)</li> <li>• Update School Website</li> <li>• Investigate individual teacher websites</li> </ul>			

10/2/13

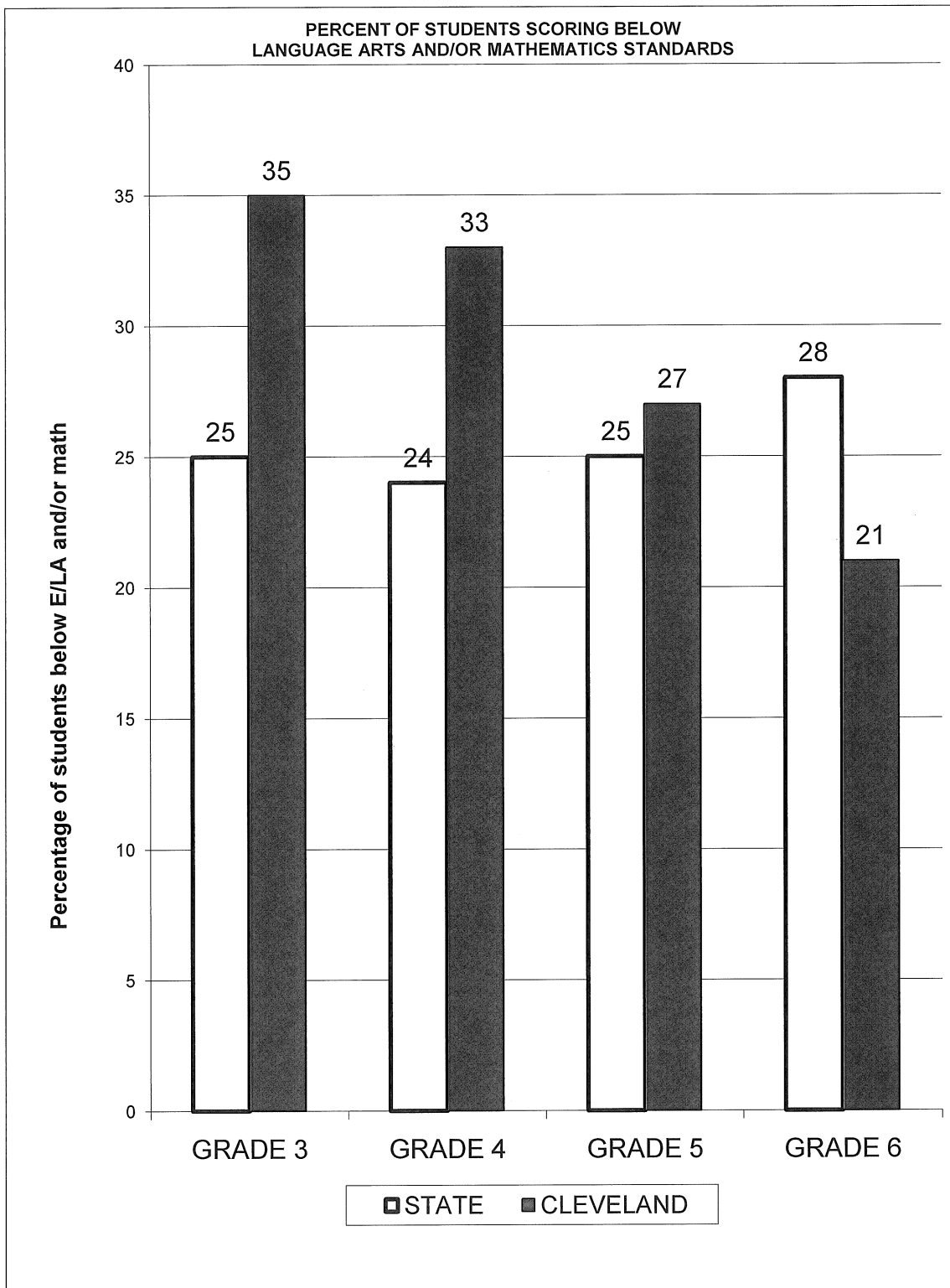
APPLIED SKILLS – LITERARY TEXT – NON-FICTION (INCLUDES COMPREHENSION)

GRADE	0	1	2
3	15%	61%	24%
	11%	21%	67%
	15%	62%	21%
4	46%	51%	0%
	13%	70%	13%
	27%	28%	41%
5	14%	39%	44%
	11%	49%	36%
	25%	55%	15%
6	53%	25%	20%
	8%	76%	14%
	10%	37%	51%

Our focus needs to be on literary text – to read, understand and support with details.  
Students must be able to go back into the story and find the supporting details.



**CLEVELAND ELEMENTARY  
ISTEP+ SPRING 2013**



**ELKHART COMMUNITY SCHOOLS**  
**PUPIL/TEACHER-PUPIL/ADULT RATIOS**  
**2012-2013 ENROLLMENT & STAFFING**  
**ENROLLMENT NUMBERS AS OF 10/16/2013**

CLEVELAND	K	1	2	3	4	5	6	Ungr Sp.Ed	K-6 Total
Regular	102	88	90	66	88	58	75		567
Special Ed	1	1	1	1	1	3	0		8
<b>Total Enrollment</b>	103	89	91	67	89	61	75	8	575
FTE	5	4	4	3	4	3	3	1	27
PTR	20.4	22.0	22.5	22.0	22.0	19.3	25.0	8.0	21.3
PP'S	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
PAR	20.4	22.0	22.5	22.0	22.0	19.3	25.0	8.0	21.3


PEP @ CLEVELAND	K	1	2	3	4	5	6	Ungr Sp.Ed	K-6 Total
Enrollment	0	0	22	18	19	18	0	0	77
<b>Total Enrollment</b>	0	0	22	18	19	18	0	0	77
FTE			1	1	1	1	0	0	4
PTR			22.0	18.0	19.0	18.0		0.0	19.3
PP'S			0.0	0.0	0.0	0.0		0.0	0.0
PAR			22.0	18.0	19.0	18.0		0.0	19.3



*Elkhart Area Career Center*  
a Division of Elkhart Community Schools

## *Memorandum*

TO: Dr. Robert Haworth  
Board of School Trustees

FROM: Bill Kovach 

DATE: October 3, 2013

RE: Donation Approval - EACC

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Bennington Marine has donated 486 pounds of scrap tubing and 1,125 pounds of 3/6" flatstock with an approximate value of \$1,306.26 (.82 per pound), to be used in our welding program at the EACC.

John Kraus, welding instructor, reports that this steel will be useful for training purposes in his program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Bruce Fenstermacher  
Bennington Marine  
2805 Decio Dr  
Elkhart IN 46514

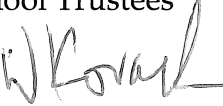
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*Elkhart Area Career Center*  
a Division of Elkhart Community Schools

## *Memorandum*

TO: Dr. Robert Haworth  
Board of School Trustees

FROM: Bill Kovach 

DATE: October 3, 2013

RE: Donation Approval - EACC

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MOR/ryde International has donated 12,746 pounds of steel with an approximate value of \$2,163.42 (.17 per pound), to be used in our welding program at the EACC.

John Kraus, welding instructor, reports that this steel will be useful for training purposes in his program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Dustin Kosar  
Mor/ryde International  
1966 Moyer Ave  
Box 579  
Elkhart IN 46515-0579

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inspiring. excellence.

**EASTWOOD ELEMENTARY SCHOOL**  
Elkhart Community Schools  
53215 County Road 15 North, Elkhart, IN 46514-8583  
(574) 262-5583 / 5585 fax  
[www.elkhart.k12.in.us](http://www.elkhart.k12.in.us)

DATE: October 11, 2013  
TO: Dr. Rob Haworth  
Board of School Trustees  
FROM: Harold Walt  
RE: Donation Approval

The VFW, Post 88 has generously donated 432 American flags for use by students and teachers as part of their Veterans Day Programs here at Eastwood.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

VFW / Post 88  
1519 W. Bristol Street  
Elkhart, Indiana 46514  
574-264-1000



**INSTRUCTION AND LEARNING**  
J.C. Rice Educational Services Center  
Elkhart Community Schools  
2720 California Road, Elkhart, IN 46514-1220  
(574) 262-5559/5556 fax  
[www.elkhart.k12.in.us](http://www.elkhart.k12.in.us)

DATE: October 16, 2013

TO: Dr. Rob Haworth  
Board of School Trustees

FROM: Danae' Wirth, Elkhart City Science Fair Coordinator  
District Academic Coach, Science

RE: Donation Approval

Welch Packaging, through their partnership with ETHOS Science Center, has agreed to donate science fair boards to the students of ECS to be distributed to each student participating in building science fairs. This donation has occurred for the last several years. Welch specifically stops production at their Elkhart facility to produce these boards each year. This year, Welch has donated 3,600 boards to ECS valued at approximately \$23,400.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Scott Welch and Dave Miller  
Welch Packaging  
1020 Herman Street, Elkhart, IN 46516

Patsy Boehler  
ETHOS Science Center  
2521 Industrial Parkway, Elkhart IN 46516

MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

October 8, 2013

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – 5:30 p.m.

Board Members Present:	Jeri E. Stahr Dorisanne H. Nielsen Carolyn R. Morris	Karen S. Carter Susan Daiber Glenn L. Duncan Douglas K. Weaver
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ECS Personnel Present:    John Hill  
   Doug Hasler  
   Rob Haworth

The Board heard possible effects of the Government shutdown on Head Start and a review of the current budget. The Board discussed the upcoming Elkhart Advisory Panel Meetings; Board Policy IKEA; attendance at ISBA fall meeting; and Teacher Effectiveness Rating. The Board will meet on October 31 in preparation for the Superintendent's a tentative meeting in November with a Senator to discuss school financing.

The meeting adjourned at approximately 6:20 p.m.

APPROVED:

\_\_\_\_\_  
Jeri E. Stahr, President

\_\_\_\_\_  
Karen S. Carter, Member

\_\_\_\_\_  
Dorisanne H. Nielsen, Vice President

\_\_\_\_\_  
Susan C. Daiber Member

\_\_\_\_\_  
Carolyn R. Morris, Secretary

\_\_\_\_\_  
Glenn L. Duncan, Member

\_\_\_\_\_  
Douglas K. Weaver, Member

Time/Place

Roll Call

Topics  
Discussed

Adjournment

Signatures

MEMORANDA  
Of  
EXECUTIVE SESSION

Board of School Trustees  
Elkhart Community Schools  
Elkhart, Indiana

October 8, 2013

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – approximately 6:25 p.m.

Place/Time

Board Members Present:	Jeri E. Stahr Dorisanne H. Nielsen Carolyn R. Morris	Karen S. Carter Susan C. Daiber Glenn L. Duncan Douglas K. Weaver
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Roll Call

The Board discussed matters with reference to Indiana Code 5-14-1.5-6.1-(b)-

Subject  
Matter

- (6) With respect to any individual over whom the governing body has jurisdiction
- (9) To discuss a job performance evaluation of individual employees

The Board discussed no subject matter in executive session other than the subject matter specified in the public notice.

No Other  
Subject  
Matter

APPROVED:

\_\_\_\_\_  
Jeri E. Stahr, President

\_\_\_\_\_  
Karen S. Carter, Member

\_\_\_\_\_  
Dorisanne H. Nielsen, Vice President

\_\_\_\_\_  
Susan C. Daiber Member

\_\_\_\_\_  
Carolyn R. Morris, Secretary

\_\_\_\_\_  
Glenn L. Duncan, Member

\_\_\_\_\_  
Douglas K. Weaver, Member



MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

October 15, 2013

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – 7:00 a.m.

Board Members  
Present:

Jeri E. Stahr  
Dorisanne H. Nielsen  
Carolyn R. Morris

Karen S. Carter  
Susan Daiber  
Glenn L. Duncan  
Douglas K. Weaver

ECS Personnel Present:

John Hill  
Bob Woods  
Rob Haworth

Linda Fine, Life Center

The Board received a report about the Action Plan from Dr. Haworth. Possible uses for the farm ECS owns were discussed. Visits to schools from ECS and Horizon which have the STEM and STEAM programs are planned.

The meeting adjourned at approximately 8:45 a.m.

APPROVED:

\_\_\_\_\_  
Jeri E. Stahr, President

\_\_\_\_\_  
Karen S. Carter, Member

\_\_\_\_\_  
Dorisanne H. Nielsen, Vice President

\_\_\_\_\_  
Susan C. Daiber Member

\_\_\_\_\_  
Carolyn R. Morris, Secretary

\_\_\_\_\_  
Glenn L. Duncan, Member

\_\_\_\_\_  
Douglas K. Weaver, Member

Time/Place

Roll Call

Topics  
Discussed

Adjournment

Signatures

MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

October 15, 2013

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – 7:00 a.m.

Time/Place

Board Members  
Present:

Jeri E. Stahr  
Dorisanne H. Nielsen  
Carolyn R. Morris

Karen S. Carter  
Susan Daiber  
Glenn L. Duncan  
Douglas K. Weaver

Roll Call

ECS Personnel Present:

John Hill  
Bob Woods  
Rob Haworth

Linda Fine, Life Center

The Board received a report about the Action Plan from Dr. Haworth. Possible uses for the farm ECS owns were discussed. Visits to schools from ECS and Horizon which have the STEM and STEAM programs are planned.

Topics  
Discussed

The meeting adjourned at approximately 8:45 a.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Jeri E. Stahr, President

\_\_\_\_\_  
Karen S. Carter, Member

\_\_\_\_\_  
Dorisanne H. Nielsen, Vice President

\_\_\_\_\_  
Susan C. Daiber Member

\_\_\_\_\_  
Carolyn R. Morris, Secretary

\_\_\_\_\_  
Glenn L. Duncan, Member

\_\_\_\_\_  
Douglas K. Weaver, Member

MINUTES  
OF THE REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana  
October 8, 2013

J. C. Rice Educational Services Center, Elkhart - 7:00 p.m.

Board Members Present:	Jeri E. Stahr Dorisanne H. Nielsen Carolyn R. Morris	Karen S. Carter Susan C. Daiber Glenn L. Duncan Douglas K. Weaver
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Place/Time

Roll Call

President Jeri Stahr called the regular meeting of the Board of School Trustees to order.

Call to Order

The pledge of allegiance was recited by Melissa Jennette, Principal of Bristol Elementary, and Emma Howell, a student at Bristol Elementary.

Pledge

Ms. Stahr discussed the invitation to speak protocol.

Protocol

Two representatives from the Superintendent's Student Advisory Council, Emily Hoepfner, of Central High School, and Haley Stouder of Memorial High School, gave a report about each of their schools. Emily reported Central just had their Homecoming and there were several SarahStrong fundraisers being done. Haley reported that Memorial also had several SarahStrong fundraisers. She shared how Sarah and her family are able to go on vacation compliments of the Make-A-Wish Foundation.

SSAC  
Representatives

By unanimous action, the Board accepted with appreciation donations made to Elkhart Community Schools (ECS): \$1,300.00 from Matthew and Amanda Menchinger of Globe Tech, LLC to purchase basketball uniforms for Mary Beck Elementary; \$330.00 from Creative Arts Camp at Trinity United Methodist Church to Mary Beck Elementary School and Beardsley Elementary for their Music and Art Education Departments to provide opportunities for children to learn through the arts; \$156.13 from Target Take Charge of Education to be used for the children in need at Beardsley Elementary.

Gift Acceptance

Melissa Jennette, Principal at Bristol Elementary, recognized two of her students: Anneka Siegrist for a perfect score on ISTEP+ and Emma Howell for High Achievement on her ISTEP+ score.

Student  
Recognition

<p>By unanimous action, the Board approved the following minutes:  September 24, 2013 – Public Work Session  September 24, 2013 – Regular Board Meeting</p>	<p>Approval of Minutes</p>
<p>By unanimous action, the Board approved payment of claims totaling \$5,306,321.95 as shown on the October 8, 2013, claims listing. (Codified File 1314-32)</p>	<p>Payment of Claims</p>
<p>Doug Hasler, executive director of support services, reported fund loans are done as needed for a cash flow basis until the property taxes are paid in November. They will need to be paid back by the end of the year.</p>	<p>Fund Loans</p>
<p>By unanimous action, the Board approved an extracurricular purchase for Pierre Moran Middle School to purchase 99 royal blue polo shirts at a cost of \$1,683.00 for band and orchestra students. Each student would purchase their shirt for \$17.00.</p>	<p>Extracurricular Purchase</p>
<p>By unanimous action, the Board approved a bid award for the commissary renovations to Gibson-Lewis, LLC for \$711,100.00. (Codified File 1314-33)</p>	<p>Bid Award</p>
<p>The Board heard from Shawn Hannon about ECS' preliminary graduation rate of 83.6% for 2013. In addition to 636 diplomas granted to students in the Class of 2013, 29 diplomas were granted to students from prior cohorts.</p>	<p>Preliminary Graduation Rates</p>
<p>By unanimous action, the board tabled approval of Board Policy GDBA-8, Registered Nurses' Compensation Plan.</p>	<p>Board Policy GDBA -8</p>
<p>The Board heard proposed revisions to Board Policy IKEA, Transfer of Credits, for initial consideration. Doug Thorne, executive director of personnel and legal services, will make suggested revisions and the policy will be brought back to the Board at the next regular meeting.</p>	<p>Board Policy IKEA</p>
<p>The Board heard proposed revisions to Board Policy IKF, Graduation Requirements, for initial consideration. Mr. Thorne will make suggested revisions and the policy will be brought back to the Board at the next regular meeting.</p>	<p>Board Policy IKF</p>
<p>By unanimous action, the Board approved overnight trip requests for North Side Middle School eighth graders, June 1-7, 2014, to tour Gettysburg, PA and Washington D.C.; West Side Middle School seventh and eighth graders, to travel to Washington D.C. on June 2-6, 2014; and Pierre Moran Middle Schools seventh and eighth graders to travel to Gettysburg, PA and Washington D.C. on June 1-5, 2014. Students will gain a wealth of knowledge about our country's history and experience first-hand the curriculum they have studied or will study in eighth grade U.S. History class.</p>	<p>Overnight Trip Request</p>

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the October 8, 2013 listing. (Codified File 1314-34)

Conference  
Leave Report

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel  
Report

One consent agreement regarding unpaid time. (Codified File 1314-35)

Consent  
Agreements

Resignation of the following three (3) certified staff members effective on dates indicated:

Certified  
Resignation

Jassica Brown - fourth grade teacher at Beck, 10/4/13  
Julia Kern - Science teacher at Memorial, 9/3/13  
Joyce Wohead - Music teacher at West Side, 10/8/13

Maternity leave for two (2) certified staff effective on the dates indicated:

Maternity Leave  
Of Absence

Kerry Leader, Language Arts teacher at Memorial, begins 11/4/13 and ends 12/20/13  
Angela Raval, ENL teacher at Central, begins 10/22/13 and ends 12/20/13

Resignation of the following two (2) classified employees effective on dates indicated:

Classified  
Resignation

Paula Johnson - bus driver at Transportation, 9/27/13  
Meghan Swihart - Paraprofessional at North Side, 10/9/13

By a vote of 6-1, the Board approved an agreement with the Elkhart Teacher's Association (ETA) for a new collective bargaining agreement. This agreement will be in effect until June 30, 2014.

From the  
Superintendent

The meeting adjourned at approximately 8:00 p.m.

Adjournment

APPROVED:

Signatures

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Jeri E. Stahr - President

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Dorisanne H. Nielsen - Vice President

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Carolyn R. Morris - Secretary

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Karen S. Carter - Member

---

Susan C. Daiber - Member

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Glenn L. Duncan - Member

---

Douglas K. Weaver - Member

ELKHART COMMUNITY SCHOOLS  
Elkhart, Indiana

October 17, 2013

TO: Dr. Haworth  
Board of School Trustees

FROM: Doug Hasler

SUBJECT: Extra-Curricular Purchase

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The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
Pierre Moran Middle School Athletic Fund Account	14 Football Helmets	\$1,389.34



Inspiring. excellence.

PIERRE MORAN MIDDLE SCHOOL  
Elkhart Community Schools  
200 West Lusher Avenue, Elkhart, IN 46517-2009  
(574) 295-4805 / 4807 fax  
www.elkhart.k12.in.us

**Matt Werbiansky**  
**Principal**

# Memo

**To:** Doug Hasler  
**From:** Matt Werbiansky  
**Date:** 10/14/2013  
**Re:** Request for expenditure of extracurricular funds.

---

Submitted for your approval is the expenditure of \$1,389.34 from the Pierre Moran Athletic Fund extracurricular account. This money will be utilized for the purchase of a total of 14 football helmets that will be utilized by both the 7<sup>th</sup> and 8<sup>th</sup> grade programs.

Thank you for your consideration in this matter.

Matt Werbiansky

Principal



**Proposed Revised Board Policy***(with recommendations made during the 10/8/13 BST meeting)***TRANSFER AND RECOGNITION OF CREDITS**

Elkhart Community Schools has the responsibility to insure that all students are **placed in the proper academic program** properly academically placed. To fulfill this responsibility, to students transferring into the **credits earned by a student prior to enrolling in an** Elkhart Community Schools; **high school will be transferred and recognized as follows** the following shall apply:

A. **Transfer Recognition of Credit Earned Prior to 9<sup>th</sup> Grade**

## 1. Algebra I or Integrated Math I &amp; II Credit

In order to satisfy the Graduation Requirements adopted by the State Board of Education, **students must pass the Indiana ISTEP+ End of Course Assessment – Algebra I.** Students who have completed an Algebra I course, or other similarly approved course of study covering the Indiana Algebra I Standards, prior to Grade 9 will, upon entering an Elkhart high school, earn credit for either Algebra I or Integrated Math I & II (provided they have completed both courses) when the following conditions are met:

- a. A passing score has been earned on the Indiana ISTEP+: End of Course Assessment - Algebra I exam taken by the student, ~~and~~
- b. The school where the credit was earned has certified that the course(s) was taught by a Highly Qualified Teacher, ~~and~~
- c. The grade earned shall be recorded on the student's transcript.**

Students who have previously taken Algebra I, or other similarly approved courses covering the Algebra I Standards, but who have not passed the **Indiana ISTEP+ End of Course Assessment – Algebra I** exam upon completion of the course(s) will be enrolled in either Algebra I or Integrated Math I during their first year in an Elkhart high school, **unless the Principal/Designee determines the student has demonstrated mastery of the Indiana Academic Standards for Algebra I.**

## 2. Credits Other Than Algebra I or Integrated Math I &amp; II

**a. Physical Education**

**Beginning August 14, 2013, ECS students taking a physical education course during the 8<sup>th</sup> grade shall be enrolled in PE 1 and will receive high school credit and a grade to be recorded on the students' transcript provided the course is taught by a teacher with high school**

**physical education certification and the curriculum meets the academic standards established by the State Board of Education/Indiana Department of Education for PE 1.**

**b. Other Subject Areas**

Credits earned by a student in all other subject areas prior to 9<sup>th</sup> grade will be evaluated in a manner consistent with Section B of this policy.

3. In the event a student and the student's parent(s)/guardian(s) believe credit has been wrongfully denied, the determination of the school may be appealed to the ~~Curriculum and Instruction Director~~ **Assistant Superintendent for Instruction**/Designee.

**B. Transfer of Credit Earned in High School**

1. Definition of "Accredited" – A transferring school will be considered accredited if it is accredited by the Commission on General Education of the Indiana State Board of Education, or in the case of a transferring school outside Indiana, by the equivalent governmental agency in that jurisdiction.
2. Transfer from an accredited school – Credit earned from an accredited school will be considered as equivalent to credit earned in the Elkhart Community Schools. All course or course of study requirements of the Elkhart Community Schools must be met. Determination of the application of courses at the transferring school to course or course of study requirements at the Elkhart Community Schools shall be made by the building principal within twenty (20) days after receipt of adequate information from the transferring school. It is the responsibility of the parent or guardian to obtain all information necessary for proper academic evaluation and placement of the student.
3. Transfer from an unaccredited school – Credit earned from an unaccredited school will be evaluated on the basis of substantial equivalency to courses or course of study offered by the Elkhart Community Schools. It is the responsibility of the parent or guardian to obtain adequate information on which to base a decision concerning substantial equivalency from the transferring school. The determination of substantial equivalency shall be made by the building principal within twenty (20) days after receipt of this information. In determining substantial equivalency, the building principal shall consider
  - a. the degree of similarity between the subject matter and educational objectives of the course at the transferring school and the equivalent course at the Elkhart Community Schools;
  - b. the degree to which the similar educational objectives were achieved by the transferring student; and

- c. standardized tests that assess the attainment of skills or the knowledge base expected of a student after completion of a course or course of study offered by the Elkhart Community Schools.
4. In lieu of the above procedure, at the option of the parents or guardian of a child seeking to enroll in grades kindergarten through eighth grade, the appropriate academic placement shall be determined by an evaluation of both the results of a standardized test that provides a grade level result and age appropriate placement.

~~October 26, 2010~~ **October 22, 2013**

**GRADUATION REQUIREMENTS**Section 1. **High School Graduation**

In order to graduate from high school, a student shall

- A. complete the number and type of credits in grades 9-12, **except as otherwise provided in this policy**, required by the Indiana State Board of Education,
- B. attend at least seven (7) semesters in grades 9-12 and
- C. demonstrate proficiency of the academic standards established by the Indiana State Board of Education and Elkhart Community Schools through satisfactory completion of any one of the following three (3) procedures:
  - 1. The student achieves passing scores on Indiana's ISTEP+: Algebra I and English 10 Graduation Examination End of Course Assessments;
  - 2. The student who does not achieve passing scores on Indiana's ISTEP+: Algebra I and English 10 Graduation Examination End of Course Assessments may be eligible to graduate if the student does the following:
    - a. retakes the ISTEP+: Algebra I and English 10 Graduation Examination End of Course Assessments in each subject area in which the student has not achieved a passing score at least one (1) time every school year after the school year in which the student first takes the ISTEP+: Algebra I and English 10 Graduation Examination End of Course Assessments;
    - b. completes remediation opportunities provided to the student as outlined in Administrative Regulation IKF Section A(5)(2);
    - c. maintains a school attendance rate of at least ninety-five percent (95%) with excused absences not counting against the student's attendance;
    - d. maintains at least a "C-" average in the courses comprising the credits specifically required by the Indiana State Board of Education; and
    - e. either
      - 1) obtain a written recommendation from a teacher of the student in each subject area of the ISTEP+: Algebra I and English 10 Graduation Examination End of Course Assessments in which the student has not achieved a passing score. In order for a recommendation to be valid,
        - a) the principal must concur with the teacher recommendation, and

- b) the recommendation must be supported by documentation, including the completion of Administrative Regulation IKF-(1) or IKF-(2), indicating the student has attained the academic standards in the subject area based upon
          - (1) tests other than the ISTEP+: Algebra I and English 10 Graduation Examination End of Course Assessments; or
          - (2) classroom work; or
      - 2) Complete
        - a) the course and credit requirements for a general diploma, including the career academic sequence;
        - b) a workforce readiness assessment; and
        - c) at least one (1) career exploration internship, cooperative education, or workforce credential recommended by the student's school.
3. Where a student is a child with a disability (as defined in IC 20-35-1-2), the student's case conference committee finds the following:
  - a. The student's teacher of record, in consultation with a teacher of the student in each subject area of the ISTEP+: Algebra I and English 10 Graduation Examination End of Course Assessments in which the student has not received a passing score, makes a written recommendation to the case conference committee. In order for a recommendation to be valid,
    - 1) the principal must concur with the teacher recommendation; and
    - 2) the recommendation must be supported by documentation, including the completion of Administrative Regulation IKF-(1) or IKF-(2), indicating that the student has attained the academic standards in the subject area based upon
      - a) tests other than the ISTEP+: Algebra I and English 10 Graduation Examination End of Course Assessments; or
      - b) classroom work.
  - b. The student meets all of the following requirements:
    - 1) retakes the ISTEP+: Algebra I and English 10 Graduation Examination End of Course Assessments in each subject area in which the student has not achieved a passing score as often as required by the student's individualized education program;
    - 2) completes remediation opportunities provided to the student to the extent required by the student's individualized education program;
    - 3) maintains a school attendance rate of at least ninety-five percent (95%) to the extent required by the student's individualized

education program with excused absences not counting against the student's attendance;

- 4) maintains at least a "C-" average in the courses comprising the credits specifically required for graduation by rule of the Indiana State Board of Education and Elkhart Community Schools.

D. Otherwise, satisfy all state and local graduation requirements.

## Section 2. Granting Diplomas

### A. Transfers from Other Districts

Any student, who completes his/her final semester of attendance and has earned at least six credits from an Elkhart high school during this time, may be granted a diploma from an Elkhart high school. That student must also complete all requirements for graduation from high school in the state of Indiana as described in Section 1 of this policy. The Superintendent may waive the requirement that the student earn six credits from an Elkhart high school if that student has completed all requirements for graduation from high school in the state of Indiana as described in Section 1 of this policy.

### B. Transfers within Elkhart Community Schools

Elkhart high schools will grant a diploma to any student who has been in attendance at Elkhart high schools for seven (7) semesters and has completed all other state and local requirements for graduation as described in Section 1 of this policy.

### C. Course Completion

Elkhart high schools will grant a Course Completion to a student who satisfies the requirements established in Section 1(A) and (B) of this policy, but who does not meet the academic standards established by the State of Indiana through satisfactory completion of any one of the three (3) procedures established in Section 1(C) of this policy.

### D. Certificate of Completion

Upon the recommendation of the student's teacher of record, Elkhart high schools will grant a Certificate of Completion to a child with a disability (as defined in IC 20-35-1-2) who is not eligible to receive a diploma or a Course Completion, but who has completed the four (4) year educational program as established through the student's IEP.

### E. Credit for Courses Completed Before Students Enter Grade 9

Credit earned for high school equivalent courses taken before students enter grade 9 will be granted in a manner consistent with Indiana laws, the rules and regulations adopted by the Indiana State Board of Education, and the Elkhart Community Schools.

F. Credit for Courses Completed More Than One Time

1. A student may repeat a high school course in which credit has been earned. Credit for a course required for graduation will only be granted one time, and the highest grade earned will be used to calculate student's GPA.
2. The student's transcript will show the course each time it was completed and the grade assigned for each completion.
3. Some courses may be taken for multiple credits with all credits contributing to the GPA (e.g. band, choir, etc.).

Section 3. Early Graduation

For students fulfilling all graduation requirements as established in Section 1 of this policy in less than seven (7) semesters, a waiver may be requested. An application specifying the circumstances which make the waiver advisable will be submitted to the superintendent of schools for his review and approval.

References: ~~IC 32-5-16~~  
511 IAC 5-3-2  
511 IAC 6-7-6

~~February 28, 2012~~ October 22, 2013

1 Blazer Blvd., Elkhart, IN 46516  
574.295.4743/ Fax: 574.295.4712  
www.blueblazers.org

Director, Scott Garner  
Asst. Director, Dan Burton  
Asst. Director, Sandra Carnall

DATE: October 14<sup>th</sup>, 2013

TO: Dr. Rob Haworth  
Board of School Trustees

FROM: Scott Garner, Elkhart Central High School

RE: Grant Application

The Instrumental Music Program Grant was established by the Elkhart Municipal Band Foundation. This group of local caring and music-minded citizens established this fund with a desire to support local high school band programs and to encourage high school teens in achieving their musical aspirations.

With these goals in mind, this request for proposals is meant to stimulate and support the Elkhart and Concord public schools for meaningful instrumental music education programs specifically in support of jazz, concert and marching band curricula, and instrumental music support for students participating in these programs.

Proposals will be accepted for amounts of \$1,000 up to \$9,000. Schools must apply individually. Only one proposal will be accepted per school. Elkhart Central will be requesting \$9000 to help fund the Winter Guard and Winter Percussion programs. The funds received from the Elkhart Municipal Band Foundation will be critical in being able to offer these programs to the students at Elkhart Central.

I am requesting approval from the Board of School Trustees to submit this grant.

Scott Garner  
Director of Bands  
Elkhart Central High School





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INSTRUCTION AND LEARNING  
J.C. Rice Educational Services Center  
Elkhart Community Schools  
2720 California Road, Elkhart, IN 46514-1220  
(574) 262-5559/5556 fax  
www.elkhart.k12.in.us

DATE: October 15, 2013  
TO: Board of School Trustees  
Robert Haworth, Superintendent  
FROM: Beth Williams, Supervisor of Federal Programs  
RE: Title II Grant Application for FFY 2013

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The Title II, Part A Improving Teacher Quality and Effectiveness Grant Application FFY 2013 (July 1, 2013 – September 30, 2015) award is **\$554,165.00**.

- The grant award is based the most recent available Census data, as determined by the Secretary, on the number of children age 5-17 who reside in the area served by the LEA as well as the most recent available Census data, as determined by the Secretary, on the number of children age 5-17 from families with incomes below the poverty line.

School	Enrollment	Allocation
Elkhart Community Schools	12,667	\$517,479.00
Cornerstone Christian Montessori School	32	\$1,307.00
Montessori School of Elkhart	157	\$6,414.00
Kessington Christian School	7	\$286.00
Trinity Lutheran School	204	\$8,334.00
St. Thomas the Apostle Catholic School	360	\$14,707.00
St. Vincent de Paul Catholic School	138	\$5,638.00
<b>Total</b>	<b>13,565</b>	<b>\$554,165.00</b>

- The grant allocation provides \$40.85 per student. This includes 12,667 Elkhart Community Schools' students and 898 students at participating nonpublic schools
- Title II funds provide targeted professional development that are an integral part of broad schoolwide and districtwide educational improvement plans, improve and increase teachers' knowledge of academic subjects, and advance teachers' understanding of effective instructional strategies that are based on scientific research.



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**WOODLAND ELEMENTARY SCHOOL**  
Elkhart Community Schools  
1220 County Road 3, Elkhart, IN 46514-8991  
(574) 262-5578 / 5746 fax  
[www.elkhart.k12.in.us](http://www.elkhart.k12.in.us)

### Pet in the Classroom Grant

DATE: 10/10/13  
TO: Dr. Rob Haworth  
Board of School Trustees  
FROM: Robert Teitsma  
RE: Grant Application

I would like to add an animal to my classroom to enhance the excitement, learning, and responsibility of my students. I have applied to, and been approved for, a "Pet in the Classroom Grant". It will reimburse me \$150 for money spent on an animal and the necessary supplies.

The tortoises that are purchased through this grant will allow students to observe the differences between tortoises and turtles (I currently have two types of turtle in my room), interact with them at recess, learn responsibility for their care, and have live examples of species when we learn about biomes, carnivore/herbivore, adaptations, etc.

I am requesting approval from the Board of School Trustees to submit this grant reimbursement.

# ELKHART COMMUNITY SCHOOLS OVERNIGHT TRIP REQUEST

RECEIVED  
ELKHART

OCT 10 2013

COMMUNITY SCHOOLS;  
ELKHART, IN, USA

**School:** Elkhart Memorial High School and Elkhart Central High School

**Class/Group:** Move2Stand Club *Hannah Quinn, Lizzy Glaser*

**Number of Students:** 4 *Mariah Creeer, Elinor Ulmer*

**Date/Time Departing:** November 10, 2013 at 7:30 a.m.

**Date/Time Returning:** November 12, 2013 at 9:00 p.m.

**Destination:** Nashville TN  
City State

**Overnight facility:** Sheraton Nashville Downtown Hotel

**Mode of Transportation:** Elkhart Community Schools Activity bus

**Reason for trip:** The Move2Stand students will be presenting a break-out session at the conference. The title of their presentation is "Partnering with Youth to Create Positive Social Change".

They will be highlighting the student-led bullying prevention efforts at their high schools, providing examples of activities they have done and awareness actions they have promoted.

In addition to positively highlighting the prevention efforts of Elkhart Community Schools, the students will also attend conference keynote and breakout sessions. They will have the opportunity to interact with international researchers, practitioners, and authors.

**Names of chaperones:** From Central, Lindsay Abair and Lisa Munoz

From Memorial, Allison Makowski

**Cost per student:** 0

IBPA is waiving their conference registration fee, paying for their hotel costs, and providing a \$750 subsidy to cover the cost of their travel and food. IBPA is also waiving the fee for two chaperones. The Move2Stand budget submitted to United Way, included a line item that will cover the part of the costs for the chaperones. Additional funds are provided by the Director of student Services.

**Describe Plans for Raising Funds or Funding Source:**

Plans to defray costs for needy students:

Are needy students made aware of plans?

**Signature of Teacher/Sponsor**

*Mary Roder Holsapple*

(All overnight trips require prior approval by Board Policy IICA.)

November 11, 2009





Date: October 22, 2013  
To: Dr. Robert Haworth  
From: Mr. W. Douglas Thorne  
Subject: Personnel Recommendations

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**Certified**

- a. **Consent Agreement** – We recommend the approval of a consent agreement regarding unpaid time.
- b. **New Certified Staff** – We recommend the following new certified staff for employment in the 2013-14 school year:

<b>Jacquelyn Fair</b>	<b>Beck/Grade 4</b>
<b>Erika Green</b>	<b>Cleveland/Grade 5</b>
<b>Megan Schuler</b>	<b>Eastwood/Kindergarten</b>

**Classified**

- a. **New Employees** - We recommend regular employment for the following classified employees:

<b>Anita Bates</b> Began: 8/14/13	<b>Roosevelt/Food Services</b> PE: 10/16/13
<b>Kevin Brandy</b> Began: 8/8/13	<b>Bristol/Parent Support</b> PE: 10/10/13
<b>David Brennan</b> Began: 8/14/13	<b>Memorial/Technical Assistant</b> PE: 10/16/13
<b>Natasha Cain</b> Began: 8/14/13	<b>Beck/Paraprofessional</b> PE: 10/16/13
<b>Jodi Cramer</b> Began: 8/14/13	<b>Roosevelt/Paraprofessional</b> PE: 10/16/13
<b>Yolanda DeGraffreed</b> Began: 8/14/13	<b>Roosevelt/Paraprofessional</b> PE: 10/16/13

<b>Janine DeShone</b> Began: 8/5/13	<b>Memorial/Secretary</b> PE: 10/7/13
<b>Barbara Estrup</b> Began: 8/12/13	<b>Riverview/Registered Nurse</b> PE: 10/14/13
<b>John Faigh</b> Began: 8/14/13	<b>Transportation/Bus Driver</b> PE: 10/16/13
<b>Alejandra Floyd</b> Began: 8/14/13	<b>Monger/Paraprofessional</b> PE: 10/16/13
<b>Jessica Fortoso</b> Began: 8/13/13	<b>Hawthorne/Paraprofessional</b> PE: 10/15/13
<b>Irene Garcia</b> Began: 8/15/13	<b>Transportation/Bus Driver Unassigned</b> PE: 10/17/13
<b>Marlene Gaspar</b> Began: 8/13/13	<b>Roosevelt/Paraprofessional</b> PE: 10/15/13
<b>Patricia Grace</b> Began: 8/14/13	<b>Eastwood/Paraprofessional</b> PE: 10/16/13
<b>Lisa Grover</b> Began: 8/13/13	<b>Memorial/Food Services</b> PE: 10/15/13
<b>Randy Hopper</b> Began: 8/14/13	<b>Transportation/Bus Driver Unassigned</b> PE: 10/16/13
<b>Sandra Iavagnilio</b> Began: 8/14/13	<b>Memorial/Secretary</b> PE: 10/16/13
<b>Emily Lewandowski</b> Began: 8/8/13	<b>Monger/Riverview/Social Worker</b> PE: 10/10/13
<b>Lindsay Lucchese</b> Began: 8/14/13	<b>Pinewood/Paraprofessional</b> PE: 10/16/13
<b>Tracey Miller</b> Began: 8/12/13	<b>North Side/Social Worker</b> PE: 10/14/13
<b>Eva Peters</b> Began: 8/12/13	<b>Memorial/Food Services</b> PE: 10/14/13
<b>Denise Pletcher</b> Began: 8/13/13	<b>Memorial/Food Services</b> PE: 10/15/13
<b>Tierah Rodman</b> Began: 8/14/13	<b>Osolo/Paraprofessional</b> PE: 10/16/13
<b>Lisa Rose</b> Began: 8/14/13	<b>Beck/Paraprofessional</b> PE: 10/16/13

**Kimberly Stoll**  
Began: 8/15/13

**Memorial/Food Services**  
PE: 10/17/13

**Peggy Wentland**  
Began: 8/15/13

**Central/Food Services**  
PE: 10/17/13

**Jodi Wolschlager**  
Began: 8/12/13

**Monger/Secretary**  
PE: 10/14/13

**b. Resignation** – We report the resignation of the following classified employees:

**Lori Dreamer**  
Began: 8/30/11

**Eastwood/Registered Nurse**  
Resign: 10/25/13

**Ursula Dukes**  
Began: 1/18/11

**Transportation/Bus Driver**  
Resign: 10/14/13

**Joshua Roth**  
Began: 3/14/12


**North Side/Paraprofessional**  
Resign: 10/25/13

**c. Retirement** – We report the retirement of the following classified employee:

**Ann Eshefelder**  
Began: 1/4/93

**Beck/Secretary**  
Retire: 1/10/14  
21 Years of Service

**ELKHART COMMUNITY SCHOOLS**  
**Elkhart, Indiana**

DATE: October 17, 2013  
 TO: Dr. Robert Haworth, Superintendent  
 FROM: Dr. John Hill   
 RE: **Conference Leave Requests**  
**October 22, 2013 - Board of School Trustees Meeting**

**The following requests for excused absences are recommended for approval:**

2013 - 2014 CONFERENCES	EXPENSES	SUBSTITUTE
<p><b>TITLE VI: WORLD RELIGIONS WORKSHOP</b></p> <p>This conference will provide creative teaching ideas to develop engaging lessons directly connected to the 7th grade social studies curriculum which focuses on religion and it's connection to trade, cultures and lifestyles, colonization, and civilizations.</p> <p>Chesterton, IN</p> <p>October 25, 2013 (1 day's absence)</p> <p style="padding-left: 40px;">BRITTANY CHOLER - WEST SIDE (0-0)</p> <p style="padding-left: 40px;">LISA MCKEE - WEST SIDE (1-1)</p> <p style="padding-left: 40px;">GARVIN ROBERSON - WEST SIDE (0-0)</p>	\$0.00	\$0.00
<p><b>INDIANA ASSOCIATION OF SCHOOL NURSES FALL CONFERENCE 2013</b></p> <p>This conference will provide information regarding school nursing and wellness programs and how they impact students in our district. Mr. McClure will provide in-services based on the information provided at the conference.</p> <p>Indianapolis, IN</p> <p>November 5 - 6 , 2013 (2 day's absence)</p> <p style="padding-left: 40px;">JOHN MCCLURE - MONGER (0-0)</p>	\$650.26	\$170.00
<p><b>2013 ENGLISH AS A SECOND LANGUAGE (ESL) INSTITUTE - ESL INSTRUCTION IN THE 21ST CENTURY</b></p> <p>This conference focuses on the ongoing struggle between accelerating ESL learning and providing differentiation. National and local experts will be offering two skill-based workshops targeting instructional strategies to improve differentiation and multi-level classroom instruction as well as curriculum mapping within ESL to create continuity between levels, maximizing instructional time by teaching in "chunks".</p> <p>Indianapolis, IN</p> <p>November 8, 2013 (1 day's absence)</p> <p style="padding-left: 40px;">SUSAN ACKSEL - ADULT EDUCATION (0-0)</p> <p style="padding-left: 40px;">SARAH GOOD - ADULT EDUCATION (1-1)</p>	\$414.47	\$0.00



2013 - 2014 CONFERENCES	EXPENSES	SUBSTITUTE
<p><b>INTERNATIONAL BULLY PREVENTION CONFERENCE</b></p> <p>This conference will provide several break out sessions which will contain beneficial information in support of the anti-bullying initiative at Central and Memorial. Two student leaders from each high school will be attending and are scheduled to speak at the conference.</p> <p>Nashville, TN  November 11 - 12, 2013 (2 day's absence)</p> <p>LINDSEY ABAIR - CENTRAL (1-0)  DEBRA BEEHLER - ESC (1-3)  ALLISON MAKOWSKI - MEMORIAL (0-0)  LISA MUNOZ - CENTRAL (1-0)</p>	\$2,238.00	\$340.00
<p><b>SUPER REGIONAL NATIONAL PUBLIC RADIO (NPR) ANNUAL MEETING</b></p> <p>Participation in this meeting is very important as they will be discussing how stations function as well as looking at NPR and member station inter-relationships.</p> <p>Washington D.C.  November 11 - 15, 2013 (5 day's absence)</p> <p>ANTHONY HUNT - WVPE (0-0)</p>	\$1,850.00	\$0.00
<p><b>NAVIANCE NETWORK</b></p> <p>This conference will provide information about the Naviance Network which is a college and career readiness platform designed to help connect academic achievement to post-secondary goals.</p> <p>Indianapolis, IN  November 12, 2013 (1 day's absence)</p> <p>GAIL DRAPER - CENTRAL (1-1)</p>	\$0.00	\$0.00
<p><b>INDIANA SCHOOL COUNSELORS CONFERENCE</b></p> <p>This conference will provide information regarding school counselors and the important role they play in our schools. Some of the topics covered include the following: Learning to Access and Use ICCE Website; How to Increase Volunteerism in Schools; How to be a Connected Counselor; How to Give At-Risk Freshmen Hope; and Helping Students See What They Can Be.</p> <p>Indianapolis, IN  November 14, 2013 (1 day's absence)</p> <p>HEIDI ELONICH - NORTH SIDE (1-2)</p>	\$234.50	\$0.00
<p><b>MATH IN CAREER AND TECHNICAL EDUCATION (CTE) WORKSHOP</b></p> <p>This workshop will help instructors create integrated math lessons for CTE teachers to use in their classrooms. All lessons will be available online for any math or CTE teacher to use.</p> <p>Indianapolis, IN  November 14 - 15, 2013 (2 day's absence)</p> <p>JOE KOMINS - EACC (0-0)</p>	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$5,387.23</b>	<b>\$510.00</b>

2013 - 2014 CONFERENCES	EXPENSES	SUBSTITUTE
2013 YEAR-TO-DATE GENERAL FUNDS	\$18,190.16	\$2,085.00
2014 YEAR-TO-DATE GENERAL FUNDS	\$0.00	\$0.00
2013 YEAR-TO-DATE OTHER FUNDS	\$119,459.12	\$10,505.00
2013 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
2014 YEAR-TO-DATE OTHER FUNDS	\$0.00	\$0.00
2014 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$137,649.28</b>	<b>\$12,590.00</b>

*(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)*

